GMS	Policies and Procedures Glen Mills Schools	Policy Number 19.1
Chapter 19 – Prison Rape Elimination Act		
Subject: Prison Rape Elimination Act		
Authority: Dr. Christopher R. Spriggs, Acting Executive Director		**Date of Issue: 6/16/14** **Date of Re-issue: 2/26/18** **Date of Re-issue: 2/21/2020**

A. Policies to Ensure Referrals of Allegations for Investigations
   1. All incidents or suspected incidents of sexual abuse, sexual harassment, retaliation by other students or staff for reporting sexual abuse or sexual harassment, and staff neglect or violations of responsibilities that may have contributed to such incidents are reported to the appropriate agency for proper investigation.
   2. Reporting abuse that may have occurred prior to admission
      a. If at any time information becomes available that a student may have been abused prior to admission to GMS, relevant information shall be gathered and then immediately reported to the local law enforcement agency having jurisdiction where the alleged abuse took place. The Pennsylvania Department of Human Services will also be called.
      b. If at any time information becomes available that a student may have been abused while at another facility, the Executive Director, or his designee, shall, within 72 hours, notify the head of the facility or appropriate office of the agency where the alleged abuse occurred and shall also notify the appropriate investigative agency. The Pennsylvania Department of Human Services will also be called.
   3. Reporting abuse that may have occurred at Glen Mills Schools
      a. If at any time information becomes available that a student has been abused while at the Glen Mills Schools, staff shall have full authority to act in any way which protects the student from any further sexual abuse, sexual harassment or retaliation.
      b. Relevant information shall be gathered and then immediately reported to the Pennsylvania State Police and the Pennsylvania Department of Human Services, even if initial relevant information indicates that the incident did not occur.
   4. All allegations or reports of sexual harassment by staff, contractors, volunteers, interns or students shall be handled with the same degree of urgency and in the same way reports of sexual abuse are handled, including referral for investigation.

5. The Glen Mills Schools will cooperate with outside agencies and their investigators and shall request all relevant information from the investigative agency be shared in order to remain informed.