GMS	Policies and Procedures Glen Mills Schools	Policy Number 8.20
Chapter: 8 - Safety and Emergency Procedures		
Subject: Compliance with Pennsylvania Child Protective Services Law		
Authority: Dr. Christopher R. Spriggs, Acting Executive Director		**Date of Issue: 1/5/2001** **Date of Re-issue: 5/2016** **Date of Re-issue: 2/21/2020**

I. POLICY:

The Glen Mills Schools shall follow Title 55 §3490 regarding Pennsylvania Child Protective Services. Staff members of the Glen Mills Schools are mandatory reporters of suspected child abuse.

II. PROCEDURE:

The Glen Mills Schools will take the following steps in cases of suspected abuse:

A. A staff member of the Glen Mills Schools will immediately make an oral report of suspected child abuse directly to ChildLine if the person has reasonable cause to suspect that a child has been abused.

B. If the report involves a staff person, immediately implement a plan of supervision or alternative arrangements to ensure the safety of the student and other students. The plan of supervision or alternative arrangements will be in writing and approved by the Child Protective Services investigating agency.

C. Communicate with the Child Protective Services investigating agency to determine if an internal investigation should be initiated.

D. Make a written report to the Child Protective Services investigating agency within 24 hours from the time the facility becomes aware of the suspected abuse. The written report will be on the Home and Community Services Information System (HCSIS) form, provided by the Department of Human Services.